



Resident: _____

Unit/Bed: _____

Excessive Wear and Damage Charge Detail Form 2014-2015

Common area occupied when inspected

Common area vacant when inspected

Inspection completed by: _____

Date: _____

	Item	Cost	Split Between Leases	Total
<input type="checkbox"/>	1. Bathroom Cleaning: Two to three checks for charge. Four or more checks doubles charge. <input type="checkbox"/> wipe down fixtures and vanity, <input type="checkbox"/> damp mop floor, <input type="checkbox"/> clean tub, <input type="checkbox"/> clean toilet, <input type="checkbox"/> wipe down tub walls, <input type="checkbox"/> wipe down door, <input type="checkbox"/> remove excessive stains from toilet or tub	\$50.00 or \$100.00		
<input type="checkbox"/>	2. Bed Frame/Springs Replacement	\$50.00 - \$100.00		
<input type="checkbox"/>	3. Bedroom Cleaning: Two or more checks required for charge <input type="checkbox"/> vacuum carpet, <input type="checkbox"/> clean out drawers, <input type="checkbox"/> clean out closet, <input type="checkbox"/> dust blinds, <input type="checkbox"/> clean windows, <input type="checkbox"/> clean window ledges, <input type="checkbox"/> dust furniture, <input type="checkbox"/> wipe down baseboard	\$30.00 or \$50.00		
<input type="checkbox"/>	4. Blinds Replacement (Location: _____)	\$25.00		
<input type="checkbox"/>	5. Carpet Cleaning, per room (Location: _____)	\$30.00		
<input type="checkbox"/>	6. Carpet Replacement, common area	\$1200.00 -\$1400.00		
<input type="checkbox"/>	7. Carpet Replacement, per bedroom	\$900.00 \$1000.00		
<input type="checkbox"/>	8. Coffee Table Replacement	\$225.00		
<input type="checkbox"/>	9. Counter Laminate Replacement (Location: _____)	estimate		
<input type="checkbox"/>	10. Desk Chair Replacement	\$165.00		
<input type="checkbox"/>	11. Desk Replacement	\$450.00		
<input type="checkbox"/>	12. Dining Chair Replacement	\$100.00		
<input type="checkbox"/>	13. Dining Table Replacement	\$450.00		
<input type="checkbox"/>	14. Dishwasher Replacement	\$650.00		
<input type="checkbox"/>	15. Doorknob Replacement (Location: _____)	\$190.00		
<input type="checkbox"/>	16. Dresser Replacement	\$375.00		
<input type="checkbox"/>	17. Drip Pan Replacement	\$30.00		
<input type="checkbox"/>	18. End Table Replacement	\$200.00		
<input type="checkbox"/>	19. Entertainment Center Replacement	\$275.00		
<input type="checkbox"/>	20. Garbage Disposal Replacement	\$110.00		
<input type="checkbox"/>	21. Garbage/Abandoned Property removal (per box/bag) (No.: _____)	\$20.00 Small 100.00 Large		
<input type="checkbox"/>	22. Hollow Door Replacement (Location: _____)	\$275.00		
<input type="checkbox"/>	23. Kitchen or Appliance Cleaning: Two to three checks for charge. Four or more checks doubles charge <input type="checkbox"/> damp mop floor, <input type="checkbox"/> wipe down all surfaces, <input type="checkbox"/> wipe down laundry door, <input type="checkbox"/> wipe down washer/dryer, <input type="checkbox"/> clean out cabinets and drawers, <input type="checkbox"/> deep clean microwave, <input type="checkbox"/> deep clean refrigerator,	\$50.00 or \$100.00		

	<input type="checkbox"/> deep clean stove/oven			
<input type="radio"/>	24. Kitchen/Bathroom Flooring Replacement (Location: _____)	\$600.00 - \$1200.00		
<input type="radio"/>	25. Recycle Bin Replacement	\$25.00		
	Item	Cost	Split Between Leases	Total
<input type="radio"/>	26. Light Fixture Cover Replacement (Location: _____)	\$30.00		
<input type="radio"/>	27. Living Room Chair Replacement	\$415.00		
<input type="radio"/>	28. Living Room Cleaning: Two or more checks required for charge <input type="checkbox"/> vacuum carpet, <input type="checkbox"/> dust furniture, <input type="checkbox"/> clean window ledges, <input type="checkbox"/> clean windows, <input type="checkbox"/> dust blinds, <input type="checkbox"/> wipe down baseboard, <input type="checkbox"/> disinfect furniture	\$40.00		
<input type="radio"/>	29. Love Seat	\$450.00		
<input type="radio"/>	30. Louvered Door Replacement	\$200.00		
<input type="radio"/>	31. Major Drywall Repair: submit to Maintenance Supervisor for review	_____		
<input type="radio"/>	32. Mattress Replacement (twin/full)	\$220.00/ \$250.00		
<input type="radio"/>	33. Microwave Replacement	\$260.00		
<input type="radio"/>	34. Minor Ceiling Repair	\$90.00		
	35. (Major repairs or stains will be handled on a case-by-case basis.)			
<input type="radio"/>	36. Minor Drywall Repair (Includes holes and nicks which can be covered without Painting entire ceiling.)	\$50.00		
<input type="radio"/>	37. Nightstand Replacement	\$200.00		
<input type="radio"/>	38. Refrigerator Replacement	\$700.00		
<input type="radio"/>	39. Refrigerator Shelf Replacement	\$40.00		
<input type="radio"/>	40. Removal of foreign objects from plumbing	\$20.00 minimum		
<input type="radio"/>	41. Screen Re-installation (Location: _____)	\$10.00		
<input type="radio"/>	42. Screen Replacement (Location: _____)	\$30.00		
<input type="radio"/>	43. Smoke Alarm Re-installation (Location: _____)	\$25.00		
<input type="radio"/>	44. Smoke Alarm Replacement (Location: _____)	\$75.00		
<input type="radio"/>	45. Sofa Replacement	\$700.00		
<input type="radio"/>	46. Steel Door Replacement	\$400.00		
<input type="radio"/>	47. Stove Replacement	\$450.00		
<input type="radio"/>	48. Toilet Paper holder (Location: _____)	\$25.00		
<input type="radio"/>	49. Toilet Replacement (Location: _____)	\$280.00		
<input type="radio"/>	50. Toilet Seat Replacement (Location: _____)	\$20.00		
<input type="radio"/>	51. Towel Rack Replacement (Location: _____)	\$20.00		
<input type="radio"/>	52. Upholstered Furniture Cleaning (Location: _____)	\$25.00		
<input type="radio"/>	53. Wall plate Replacement (Location: _____)	\$10.00		
<input type="radio"/>	54. Washer High Efficiency Replacement	\$750.00		
<input type="radio"/>	55. Washer/Dryer Stackable Replacement	\$1325.00		
<input type="radio"/>	56. Window Glass Replacement (Location/Size: _____/ _____)			

For Maintenance Supervisor Only: _____

Review Date: _____

Signature: _____

Move Out Summary

Other		\$
Split		\$
Misc.		\$
Total		\$