

SOUTH CAMPUS COMMONS CONNECTIONS

HAPPY NEW YEAR

January 2015

PLEASE WELCOME OUR NEW STAFF!

Please welcome Ania Prosper to the Main office. Her excellent customer service skills and hard work caused her to be promoted to the position of Administrative Assistant. Ania's favorite inspirational



quote: "Keep your face to the sunshine, and you can never see the shadow". Helen Keller

Renita Payne comes to South Campus Commons with over 12 years of property management experience. In her spare time she spends time with her husband and 5 kids. She loves arts and crafts and hopes to bring her love of people and teamwork, and her creativity to the South Campus Commons team.



Talia Hewan previously worked in the Main office in South Campus Commons as the Administrative Assistant. Because of the excellent skills that she brought to the table, she was promoted to the Leasing Coordinator position.

Talia loves to spend time with her family, loves pistachio muffins, and hopes to bring a positive atmosphere to the Leasing Office.



"The birds are gone, The ground is white, The winds are wild, They chill and bite; The ground is thick with slush and sleet, And I barely feel my feet." - Winter Poems

Contact information:

4230 Knox Rd

Suite 1101

College Park, MD 20740

301.314.2499

southcampuscommons@capstoneoncampus.com

www.southcampuscommons.com



IT'S TIME TO RENEW YOUR LEASE

2015-2016 Lease Renewal Information

Renewal Intention Forms will be available online January 21, 2015 at 9:00am. The deadline to submit your Intention Form is 11:59pm on February 11, 2015. To complete your Intention Form, go to www.southcampuscommons.com, select Current Resident, and then select Current Events. You must complete your Renewal Intention Form even if you do not plan to return to South Campus Commons for the 2015-2016 lease year. Any current South Campus Commons resident that does not submit an intention form online by 11:59pm on February 11 will NOT be permitted to sign a lease at South Campus Commons for 2015-2016.

Who is eligible to renew?

Students who will be entering their 2nd, 3rd, or 4th year of undergraduate study in Fall 2015 and who are in good standing with the university are eligible to renew their lease. Students who will be entering their 5th year of undergraduate study in Fall 2015 are not eligible to renew this year.

What are my options?

Eligible South Campus Commons residents will have several options on their Intention Form from which to choose. Eligible South Campus Commons residents may choose to: stay in the exact same space, transfer to a different bedroom within the same apartment, transfer to a new bedroom in a new apartment, pull-in other eligible students to vacancies in their 2015-2016 space, or decline renewal.

Want to stay in your exact same space?

Great news! You will be able to renew your lease online! Simply select "I would like to stay in my same room" (Intent A) on your Intention Form and the system will guide you through your lease signing. No in-person appointment will be required.

(Please note that the following groups will need to attend a special leasing meeting for their program and will not be able to renew online: Mixed Gender Living, Beyond the Classroom, Hinman CEO's, Football, and RA/CAS.)

Contact Information

Questions and concerns regarding the lease renewal process can be directed to the South Campus Commons Leasing Office, via phone at 301-226-8001 or via email at southcampuscommonsleasing@capstoneoncampus.com.

Want to transfer to a different bedroom in the same apartment or transfer to a different apartment?

You must still complete your Intention Form online by 11:59pm on February 11, 2015. You will not be able to renew your lease online and will be required to schedule a lease renewal appointment with the Leasing Office. On your Intention Form, select the intent option that best fits your intention and the system will guide you through scheduling your appointment.

Please keep in mind that when transferring to a different apartment, you must choose a unit that fills the number of vacancies in that apartment. This means you would be limited to selecting from units that have the same number of vacancies for the number of spaces desired.

Students transferring to a different bedroom in the same apartment or transferring to a different apartment altogether should plan to vacate their current unit on July 31, 2015 by Noon and move-in to their new apartment on August 22, 2015 (2015-2016 lease start date). Students who need to remain on-campus between July 31, 2015 and August 22, 2015 should renew the lease for their 2014-2015 space. South Campus Commons cannot guarantee that residents transferring apartments will be able to directly transfer to their 2015-2016 space.

Want to pull in a friend?

The only students eligible to be pulled in are current residence hall students in the 3rd Commitment Group (rising third-year students) and who are in good standing with the University. Current South Campus Commons residents who are in good standing with the University are also eligible to be pulled in/transferred to your apartment. Rising seniors (current juniors) who do not currently live in South Campus Commons are NOT eligible to be pulled in.

If you want to pull in a friend, you must select an apartment that will accommodate the number of spaces for you and your friend (s) that you are trying to pull in. For example, if there are two of you, you may not select a completely empty four or three bedroom apartment. You would be limited to choosing units with only two open spaces.

Information for those of you that are new to South Campus Commons

What can your 24 hour Service Desk do for you?

- If you are locked out of your apartment, you can check out loaner keys and/or swipes.
- If you ordered, or someone sent you, a package, the desk will log your packages and you will receive an email to come get it.
- Do you need a Resident Assistant? The desk can contact the RA on Duty.
- If you have an Emergency Maintenance Issue, the desk can call the Student Staff on Duty. The SSOD can respond and assist with the emergency.

Service Desk Contact Information

Contact your Service Desk

Desk 1 (Buildings 1 and 2)

301-226-0001

Desk 3 (Buildings 3 and 4)

301-226-0003

Desk 6 (Buildings 5, 6, and 7)

301-226-0006

SERVING OUR RESIDENTS

In an effort to better serve our residents and conserve resources new resident information can be found online at www.southcampuscommons.com (select residents, and then select Move-in information.

Move-in information includes the following:

- Room Condition Report Instructions
- Apartment Living Guide
- Scooter/Moped Information
- Cable Information (Chanel guide)
- Keys and Swipe Information
- Rights and Responsibilities
- Office of Information Technology (OIT) Information
- Resident Handbook
- 2015-2016 SCC Sample Lease
- Missing Person (s) information

Positive Skills to Help You Become Successful this Semester

- Write things down.
- Stay organized.
- Focus on one thing at a time.
- Take charge of your time.
- Resist the urge to procrastinate.
- Get an early start to your day.
- Learn material the first time around.
- Control your surroundings.
- Have confidence in your abilities.
- Get the most out of class.
- Know what's important to you.



Please take a moment to check out and like our Facebook page! You can search for it at South Campus Commons at The University of Maryland- College Park and "Like Us" to join the SCC Facebook community.



Useful Safety and Security Tips

- * Immediately report any broken doors, locks, alarm stations, phones or lights to x6-0001 (301-226-0001) so repairs can be addressed immediately.
- * Keep your UMD ID card and keys on you at all times. Do not lend your keys or ID card to anyone.
- * Report suspicious persons to UMD Police at 301-405-3333 (or call #3333 from Verizon Wireless, AT&T, T-Mobile, or Sprint/Nextel cell phones), then notify Service Desk staff.
- * Call University Police at 301-405-3333 (or call #3333 from Verizon Wireless, AT&T, T-Mobile, or Sprint/Nextel cell phones) or your Service Desk if you see suspicious or unusual behavior.
- * Keep your apartment and bedroom door locked, even when inside.
- * Avoid isolated areas of your building.
- * Know the location of the nearest University telephone.
- * Never tamper with or disable safety equipment.
- * Know the identities of other persons staying in your building.
- * Do not open your door to any person you cannot identify.
- * Do not open building doors for University or Capstone staff members or vendors (i.e. soda, candy, etc.); a staff member who has business in your building should have made previous arrangements to gain access.

**SAFETY
IS EVERYBODY'S
RESPONSIBILITY!**

SAVE MONEY, WHEN BORROWING SPARE KEYS AND TEMPORARY SWIPES!

Spare Key– Time Limit 1 hour. If the key is not return a fee of \$10 will be applied to your student account. After 24 hours a core change will be completed and a fee of \$150 will be applied to your account.

Temporary Swipe– Due by 5:00pm the next business day. If the card is late, a \$10 late fee is applied to your account. If the card is not returned within another 24 hours or at all, an replacement fee of \$10 is applied to your account.

Please remember Safety and Security of South Campus Commons residents is very important to the SCC Staff. If you borrow a temporary swipe or key, pay attention to your checkout time, so you can avoid fees and save money.

SOUTH CAMPUS COMMONS STAFF

Management Staff:

Regional Director- Gina Brasty (gbrasty@capstoneoncampus.com)
Associate Director- Alexandra Baker (abaker@capstoneoncampus.com)
Assistant Director of Maintenance- Chris Adams (cadams@capstoneoncampus.com)
Assistant Director of Facilities- Tracy Jones (tjones@capstoneoncampus.com)
Assistant Director of Operations- Amanda Pelar (apelar@capstoneoncampus.com)
Assistant Director of Student Services- Antonio Allen (aallen@capstoneoncampus.com)
Assistant Director of Leasing- Anwar Cruter (acruter@capstoneoncampus.com)

Resident Life Staff:

Community Director- Amber Dees (adees@umd.edu)
Resident Director of 1 & 2- Payne Hiraldo (phiraldo@umd.edu)
Resident Director of 3& 4- Sarah Mruz (smruz@umd.edu)
Resident Director of 5 & 6- Sarah Longwell (slongwel@umd.edu)
Resident Director of 7- Ray Ward (rward125@umd.edu)

January 2015

January Fun Facts

Astrological Signs :

Capricorn: December 22 - January 19
 Aquarius: January 20 - February 18

Birthstone of the Month:

Garnet

Flower of the Month:

Snowdrop, Carnation

Monthly observances for January

100th Day of School
 Bath Safety
 Be Kind to Food Servers
 National Book Day
 Cervical Cancer Screening
 Financial Wellness
 National Volunteer Blood Donor
 National Poverty in America Awareness

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 New Year's Day	2	3
4	5 National Bird Day	6	7	8 Bubble Bath Day	9	10
11	12 National Pharmacist Day	13	14	15	16	17
18	19 Martin Luther King Jr. Day	20	21 2015-16 SCC Renewal/Intent Forms Available	22	23 National Pie Day	24
25 Opposite Day	26 1st Day of Classes	27	28	29 National Puzzle Day	30	31 Chinese New Year